



May 29, 2024

Memo

TO: Todd Kinney, County Engineer, Clinton County
FROM: Dan Fox, Senior Planner, ECIA
SUBJECT: Fiscal Year 2025 Rural County Transportation Program

PURPOSE

To provide the Clinton County Engineer with a list of recommended Rural County Transportation Program projects for Fiscal Year 2025.

BACKGROUND

The Rural County Transportation Program (RCTP) helps small cities implement non-federal aid transportation projects. Clinton County awards RCTP funds to cities each fiscal year through a competitive application process. The Clinton County Board of Supervisors approved \$70,000 in local funds for the program in FY 2025. The maximum annual award amount provided to a city by the RCTP is \$25,000. All municipal governments established through State of Iowa statutes in Clinton County that do not receive a sub-allocation of funds from RPA 8 are eligible to apply for the RCTP.

DISCUSSION

Regional Planning Affiliation 8 (RPA 8) administers the RCTP application process and application ranking process. The Fiscal Year 2024 RCTP application window opened on January 12, 2024, and closed March 14, 2024. RPA 8 staff conducted workshops with mayors and city clerks on project eligibility and the application process. RPA 8 staff worked with cities to collect information, complete application forms, and compile supporting documentation.

RPA 8 staff received applications from four cities requesting a total of \$64,822.38. Table 1 provides the list of cities and project information. Staff reviewed the requests and found that all projects met the minimum eligibility requirements.

Table 1. Applications Submitted

City	Project Name	Total Cost	Funding Request
Goose Lake	Jackson Boulevard Repairs	\$16,585.00	\$13,268.00
Lost Nation	Church Avenue Curb and Gutter and Bus Stop	\$10,990.00	\$8,792.00
Low Moor	3rd Avenue Resurfacing	\$57,607.00	\$25,000.00
Welton	7 Day Road and Alley Patch and Seal Coat	\$32,295.25	\$17,762.38
Total		\$117,477.28	\$64,822.38

Typically, the RPA 8 Policy Board forms a subcommittee to rank RCTP applications. However, with the total requested amount being less than the total amount available, a ranking subcommittee was not needed. Instead, the applications were reviewed by RPA 8 staff to determine if they met the minimum program requirements.

The total amount requested by the four applicants came to \$64,822.38, leaving \$5,177.62 in unrequested funding. Of the four applications, the City of Welton’s application was the only one where the amount requested was under the \$25,000 maximum and the local match was greater than the 20% minimum. RPA 8 staff presented the applications to the RPA 8 policy board who recommended offering the remaining \$5,177.62 to the City of Welton. RPA staff contacted the City of Welton who said that they would accept the additional funds. Table 2 provides the original application amounts and Table 3 lists the revised application amounts with the additional funds added to the City of Welton’s request total.

Table 2. Original Application Amounts

City	RCTP Request	Local	Total	Local %
Goose Lake	\$13,268.00	\$3,317.00	\$16,585.00	20.00%
Lost Nation	\$8,792.00	\$2,198.00	\$10,990.00	20.00%
Low Moor	\$25,000.00	\$32,607.00	\$57,607.00	56.60%
Welton	\$17,762.38	\$14,532.87	\$32,295.25	45.00%
Total	\$64,822.38	\$52,654.87	\$117,477.25	-

Table 3. Revised Application Amounts

City	RCTP Request	Local	Total	Local %
Goose Lake	\$13,268.00	\$3,317.00	\$16,585.00	20.00%
Lost Nation	\$8,792.00	\$2,198.00	\$10,990.00	20.00%
Low Moor	\$25,000.00	\$32,607.00	\$57,607.00	56.60%
Welton	\$22,940.00	\$9,355.25	\$32,295.25	28.97%
Total	\$70,000.00	\$47,477.25	\$117,477.25	-

RPA 8 staff found that all applications met the minimum program requirements and are eligible to receive the following awards: \$13,268 to the City of Goose Lake, \$8,792 to the City of Lost Nation, \$25,000 to the City of Low Moor, and \$22,940 to the City of Welton.

CONCLUSION

RPA 8 is providing the Clinton County Engineer with the results of the RCTP application process. RPA 8 staff will send award letters and draft funding agreements to grant recipients following approval from the Clinton County Engineer and Clinton County Board of Supervisors. If any cities choose to decline their recommended RCTP award, the funding will be offered to the next highest ranked applicant. RPA 8 staff recommends that any RCTP funds that remain unclaimed after being offered all applicants should be added next year’s RCTP funding pool.

Thank you for your consideration.